

**DeForest Area School District
Board of Education Meeting Minutes
Monday, September 9, 2019 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the September 9, 2019 regular meeting of the DeForest Area School District's Board of Education to order at 5:30 pm.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, and Steve Tenpas. Absent were: Keri Brunelle, Jeff Miller and Sue Esser. Also present was administrator Eric Runez. The following administrators arrived at 6:00 pm, following the closed session: Sara Totten, Rebecca Toetz, Pete Wilson, Debbie Brewster, Nate Jaegar and Kathleen Davis-Phillips.</p> <p>The Pledge of Allegiance was recited.</p> <p>Brian Coker recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Lovick, seconded by Coker, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>[REDACTED]</p> <p>The Board of Education may convene into Closed Session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) and 19.82(1) and for the purpose of considering employment, promotion, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, WI Statute 19.85 (1)(c) {Update regarding the status of negotiations for the 2019-2020 Collective Bargaining Agreement between the Board and the DeForest Area Education Association, Superintendent Evaluation, Superintendent Contract}</p>
4.	<p>Convene into Closed Session</p> <p>Statz moved, Leonhart seconded, to move into closed session at 5:31 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Statz, Lovick, Leonhart, and Tenpas. Naye – None. Absent – Esser. Brunelle arrived at 5:34 pm, Miller arrived at 5:45 pm.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c), 19.85(1)(e) and 19.82(1).{ <i>Superintendent Evaluation, Superintendent Contract</i>}</p>
5.	<p>Reconvene into Open Session</p>

	<p>On a motion by Tenpas, seconded by Leonhart, and passed by a unanimous show of hands the Board of Education reconvened into open session at 5:49 pm.</p> <p>The Board took a short recess and reconvened at 6:00 pm.</p>
6.	<p>Introduction of new Manager of Buildings and Grounds, Dave O'Mara</p> <p>Superintendent, Eric Runez, introduced the new Manager of Buildings and Grounds, Dave O'Mara. O'Mara will be replacing John Rauwolf who will serve as Construction Project Manager for the Referendum projects. O'Mara comes to DeForest from the De Soto School District.</p>
7.	<p>Board Business & possible Board action</p> <p>A. Initial discussion of a process for the potential sale of Morrisonville Elementary School</p> <p><u>Discussion:</u> Director of Business & Auxiliary Services, Kathleen Davis-Phillips provided the Board with possible options for Morrisonville Elementary School. Some of the options include selling the property through a realtor, or by auction, trade the property and receive something in return that is of fair market value, or the District could keep the property. Davis-Phillips consulted with legal counsel and then provided a summary of Board procedures required for selling the property. Administration will explore the cost of an appraisal, reach out to area realtors to inquire about fees, find out the cost of an auctioneer, and an estimate of costs to continue to maintain and insure the property. That information will be considered by the Board at a future meeting.</p> <p>Sue Esser arrived at 6:06 pm.</p> <p>B. Referendum Project Update</p> <p><u>Discussion:</u> Runez, Davis-Phillips and School/Community Relations Coordinator, Debbie Brewster provided an update on the referendum process. Both the high school and intermediate school are now in the second phase of design. The second round of interviews for high school staff to provide input on the design has been scheduled. The middle school staff are also involved in a second round of interviews. The Yahara Elementary School project is now beginning and the visioning team has been identified. Eppstein Uhen Architects will provide a design update at the September 23 Board meeting. There will be a Community Open House planned once final design plans are finished in November. HVAC and electrical interviews were held today.</p> <p>Davis-Phillips also provided a financial update on the project so far. The District has paid off \$8,425,000 of the \$122,000,000 Referendum borrowing plan. Using the bond proceeds interest, previous levied debt service fund reserves, and bond premiums, the district was able to reduce the overall debt of the 2019 referendum.</p>

C. Presentation of Emergency Superintendent Succession Plan for 2019-2020

Discussion: Superintendent, Runez, provided the Emergency Superintendent Succession Plan for 2019-2020. The plan outlines the order of Directors who would assume the Superintendent responsibilities, should Runez be unable to perform his duties as Superintendent.

D. Presentation and possible approval of OE-2 Emergency Superintendent Succession Monitoring Report - Superintendent, Dr. Eric Runez

On a motion by Tenpas, seconded by Miller, the DeForest Area School District Board of Education voted to accept OE-2, Emergency Superintendent Succession Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to approve OE-2, Emergency Superintendent Succession Board Policy Monitoring Report, as in compliance, as presented. The vote passed with a unanimous voice vote.

Summary Statement: The Board feels confident that the succession plan will provide the needed coverage should the Superintendent be unable to perform his duties.

E. Consider approval of the 2019-2020 Collective Bargaining Agreement with the DeForest Area Education Association (DAEA)

Members of the School Board, Administration, and DAEA met in May and again in August to engage in negotiations. Administration reviewed the restrictions related to collective bargaining that limits negotiating to total base wages. The DASD Board of Education Negotiations Committee offer is a 0.0% increase to total base wages. The base wage for bargaining unit members who were employed for the 2018-19 school year shall continue at the 2018-19 amounts. The base wages for the bargaining unit members who were not employed for the 2018-19 school year shall be the salary amount of the cell in which they were placed in the 2019-20 school year.

On a motion by Coker, seconded by Statz, the DeForest Area School District Board of Education voted to approve the 2019-2020 Collective Bargaining Agreement with the DeForest Area Education Association (DAEA), as presented. The vote passed with a unanimous voice vote, with Esser abstaining.

F. Consideration of, and possible action, regarding supplemental pay for DASD Certified Staff members for 2019-2020

The administrative recommendation for supplemental pay includes increases in the form of progression through the compensation frameworks and cell increases totaling 4.78% and placement adjustments for Certified Staff for the 2019-20 school year as presented. This includes experienced-based progression, movement on the Framework for individual professional development, and an increase in the Framework cells.

On a motion by, Miller, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve the Administration's recommendation regarding supplemental pay for DASD Certified Staff members for 2019-2020, as presented. The vote passed with a unanimous voice vote, with Esser abstaining.

- G. Consideration of, and possible approval of compensation for Support Staff members for 2019-2020

On a motion by Statz, seconded by Brunelle, the DeForest Area School District Board of Education voted to approve the Administration's recommendation for Support Staff members for 2019-2020. The recommendation includes wage increases in the form of cell advancement and schedule increases totaling 4.58% and market adjustments for Support Staff members. The vote passed with a unanimous voice vote.

- H. Consideration of, and possible approval of compensation for Supervisors, Specialists, Coordinators, Administrative Assistants and other hourly District-wide staff for 2019-2020

On a motion by Coker, seconded by Lovick, the DeForest Area School District Board of Education voted to approve the Administration's recommendation for compensation for Supervisors, Specialists, Coordinators, Administrative Assistants, and other hourly District-wide staff for 2019-2020, as presented. The motion includes a 3.5% wage increase and three salary adjustments as presented. The vote passed with a unanimous voice vote.

- I. Consideration of, and possible approval of compensation for Administrators, including the Superintendent for 2019-2020

On a motion by Tenpas, seconded by Statz, the DeForest Area School District Board of Education voted to approve compensation for Administrators, including the Superintendent for 2019-2020, as presented. The motion includes a 3.5% salary increase for all returning administrators, including the Superintendent along with the amendments to the Superintendent contract discussed in closed session. The vote passed with a unanimous voice vote.

- J. Consideration of, and possible approval of Athletic and Non-Athletic Extracurricular compensation rates for 2019-2020

On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve the Athletic and Non-Athletic Extracurricular compensation rates for 2019-2020, as presented. The vote passed with a unanimous voice vote, with Esser abstaining.

8. Public Input - None.

9. Board Consent Agenda

	<p>A. Accept Minutes - August 26, 2019</p> <p>Lovick made a motion, Leonhart seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
10.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations: Ivy Hasheider - Educational Assistant YES - resignation effective 8/26/2019</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments: Konnie Dahmen - Educational Assistant DHS - replacing Matt Andrews Kelly Gaona - Educational Assistant DMS - replacing Carolyn Nelson Jennifer Brown - Recess Monitor WES - replacing Bonnie Brossard Neelima Panda - Educational Assistant WES - replacing Linda Reese Jodi Beach - Educational Assistant WES - replacing Jennifer Herbert Christine Smith - Educational Assistant WES - replacing Rachael Schmidt James Lanning - Educational Assistant DMS - new position Lynn Miller - .5 Health Room Assistant DMS - new position Roger LaGrange - Recess Monitor DMS - new position Rick Schade - Educational Assistant DMS - new position Lorna Goralski - Educational Assistant DMS - replacing Jenna Hamilton</p> <p>V. Reassignments: Heidi Roberts - Recess/Lunch EPES to Educational Assistant YES - replacing Ivy Hashheider Rachael Schmidt - .5 School Secretary DHS - replacing Suzanne Mayer</p> <p>VI. Other: None.</p> <p>Vouchers Payable/Treasurer's Report Paid: 201371 - 201436, 192000242 - 192000321, 201900011 - 20190057</p> <p>Brunelle made a motion, Statz seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
11.	<p>Linkages - the Board is reminded of the WASB Regional meeting on October 10 in Sun Prairie. Also, on September 11 the Board will participate in the Equity Institute at Monona Grove. Brunelle announced that on September 27 the PTO will be hosting the Windsor Elementary (WE) Run.</p>
12.	<p>Future Agenda Items - future agenda items will be documented and addressed when appropriate.</p>
13.	<p>Press Verification The press was given the opportunity to clarify any proceedings or notes.</p>
14.	<p>Board Debrief</p>
15.	<p>Adjourn</p>

	The Board of Education adjourned at 7:00 pm on a motion by Brunelle, seconded by Statz, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: